



Office: 1183 King St. West, Suite 200
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416-304-0222
thebentway.ca

THE BENTWAY CONSERVANCY FACILITIES SUPERVISOR

Position Type: Full Time (up to 40hr week)
Location: 1183 King St., West, Suite 200, Toronto ON and onsite at
The Bentway, 250 Fort York Blvd.
Start Date: April 1st (negotiable)
Application Deadline: Ongoing until filled

Position Summary:

Reporting to the General Manager, Construction and Operations, the Facilities Supervisor will oversee the seasonal maintenance requirements of The Bentway Conservancy lands and property, scheduling and payroll requirements of year-round part-time site staff (Urban Rangers). The Supervisor will also assist in the execution of all activity that takes place at The Bentway, including in-house and third-party events, programmed public and performing art commissions, and the ice skating trail. The Supervisor will be an integral part of the team that ensures The Bentway is a “first-in-class” event and public space.

The Supervisor will develop a seasonal maintenance plan, be responsible for implementing the plan, including spring/summer lawn and grounds upkeep, fall/winter snow removal, ice skating trail supervision and ice plant maintenance / log book completion, as per TSSA legal requirements (training will be provided). For the winter, supervision of the making of the ice for the skate trail and coordination of the start-up and close-down of the refrigeration plant. Hiring of seasonal part-time employees, including Event Assistants, Rink Attendants and “Zamboni” Operators. Experience, training and MOL certificates to operate heavy equipment is an asset and further training will be provided to the successful candidate.

Key Responsibilities:

- Ensuring The Bentway is in a clean and safe condition for the general public.
- Supervision, scheduling and submission of payroll for all Part Time staff working onsite in operations and maintenance.
- Preparation and implementation of onsite building, landscape and equipment maintenance plans.
- Development and implementation of a plan for the purchase or lease of equipment needed for ongoing maintenance of the Bentway site.
- Dealing with any spring/summer/fall/winter seasonal conditions involving rain/extreme weather preparedness and remediation. This may include emergency supervision/execution of snow/ice removal in winter storms.
- Seasonal recruitment and supervision of outdoor staff including winter skate trail staff.



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- Securing the rental of Zamboni ice resurfer and other equipment as needed for skate trail season.
- Work with the Communications Manager to support event promotion as required, including notification of general site and skate trail closure due to weather, other site emergency and maintenance issues that affect hours and operations of site.

Qualifications:

- Post-secondary education or equivalent experience.
- Very strong written and oral communication skills.
- A minimum of three years professional experience in an outdoor event space is desired but not mandated and a combination of either venue grounds coordination and supervision and/or site-specific grounds coordination/upkeep.
- Knowledge and experience of operation and technical requirements of landscaping equipment and local suppliers of such equipment.
- Demonstrated experience working with event presenters and various equipment suppliers is desired.
- Previous experience with budgeting and scheduling for site operations as well as negotiating with suppliers/vendors.
- Proven ability to communicate effectively with a wide spectrum of stakeholders, including presenters, suppliers and others.
- Ability to think creatively, conceive and implement new ideas.
- Evidence of problem-solving skills and the ability to multi-task in high-pressure situations.
- Ability to show initiative in all situations.
- A valid Class G driving licence would be an advantage.
- Ability to work evenings and weekends, if required.
- Ability to work outdoors and to lift up to 50lbs.
- Knowledge and certification in First Aid (If necessary, training will be provided to the successful applicant).

DEADLINE FOR APPLICATIONS: Ongoing until filled

Compensation negotiable based on experience

To Apply:

Please send **your resume and cover letter** to careers@thebentway.ca with the subject "**Facilities Supervisor**".

No phone calls please. We thank all applicants for their interest, but only those selected for an interview will be contacted.



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ABOUT THE BENTWAY

[The Bentway](#) is a unique and innovative public space that transforms 1.75km underneath Toronto's Gardiner Expressway into a new gathering place for our city's growing population.

The Bentway knits together seven local neighbourhoods with over 70,000 residents, becoming a gateway to the waterfront, while providing access to important attractions and destinations – from Fort York National Historic Site, Ontario Place and Exhibition Place to Harbourfront Centre and the CN Tower. The Bentway offers year-round activities and events, including gardens, a skate trail, recreational amenities, public markets, public art, special exhibitions, festivals, theatre and musical performances, and more. The initial phase of The Bentway is open to the public. Stretching from Strachan Avenue in the west to just east of Bathurst Street underneath the Gardiner Expressway, this section of The Bentway is located on the lands of Fort York National Historic Site, recognized by the Government of Canada as a site of national significance.

The Bentway is maintained, operated, and programmed by The Bentway Conservancy. The project was made possible through the collaboration of a range of city-builders and experts, including the [City of Toronto](#), [Waterfront Toronto](#), Judy and Wilmot Matthews, [Ken Greenberg Consultants](#), [PUBLIC WORK](#), [Fort York National Historic Site](#), and [Artscape](#). The Bentway is a proud member of the [High Line Network](#), an international network of projects that transform underutilized infrastructure into new urban landscapes.

For updates, details and more information, please visit thebentway.ca.